



Mark Twain S.O.A.R. Matrix

	Office/Nurse	Classroom	Technology	Hallway	Restroom	Cafeteria	Library	Playground
Safety	<ul style="list-style-type: none"> Keep hands and objects to yourself. Sit correctly in a chair while you wait. 	<ul style="list-style-type: none"> Keep hands and objects to yourself. Keep your work area clean. Sit correctly in chairs. 	<ul style="list-style-type: none"> Keep hands and objects to yourself. Protect your username and password. Complete digital citizenship. Use an iPad on a desk or flat surface. 	<ul style="list-style-type: none"> Keep hands and objects to yourself. Walk with a purpose. 	<ul style="list-style-type: none"> Keep hands and objects to yourself. One person per stall. 	<ul style="list-style-type: none"> Hold your tray with both hands. Walk. Stay seated while eating. 	<ul style="list-style-type: none"> Keep hands and objects to yourself. Use a shelf marker when taking a book. 	<ul style="list-style-type: none"> Keep hands and objects to yourself. Walk on the blacktop.
Ownership	<ul style="list-style-type: none"> Know the person that you want to call. Know your phone number. 	<ul style="list-style-type: none"> Stay focused on the task. Listen to and follow directions. Ask for help. 	<ul style="list-style-type: none"> Keep iPad updated. Park your iPad when not in use. 	<ul style="list-style-type: none"> Line up in a timely manner. Line up quietly. 	<ul style="list-style-type: none"> Use the restroom in a timely manner. Use the sign-in/sign-out sheet when leaving to use the restroom. 	<ul style="list-style-type: none"> Have your lunch ticket ready. 	<ul style="list-style-type: none"> Select books in a timely manner. Have your library card with you. 	<ul style="list-style-type: none"> Be aware of surroundings. Walk to your line only when dismissed.
Accountability	<ul style="list-style-type: none"> Have a pass with you. Know the reason you are here. 	<ul style="list-style-type: none"> Always try your best. Keep track of and care for your supplies. Own your mistakes and accomplishments. 	<ul style="list-style-type: none"> Only use approved apps. Close out all tabs and apps at the end of the day. Charge iPad at appropriate times. 	<ul style="list-style-type: none"> Walk straight to your destination. Carry materials responsibly. 	<ul style="list-style-type: none"> Throw away trash in the trash can. Wash your hands. Use the restroom closest to your classroom. Notify an adult if the restroom needs to be cleaned. 	<ul style="list-style-type: none"> Stay in a single-file line. Clean up your area before being dismissed. 	<ul style="list-style-type: none"> Return books on time. Take care of the books. Walk directly to and from the library. 	<ul style="list-style-type: none"> Return equipment to its proper place. Freeze and give five when the whistle is blown.
Respect	<ul style="list-style-type: none"> Enter quietly. Sit in a chair and wait for your turn. 	<ul style="list-style-type: none"> Treat everyone with kindness. Keep a positive tone. Use accountable talk and active listening. 	<ul style="list-style-type: none"> Only use the iPad assigned to you. Respect the privacy of others. Use email appropriately. 	<ul style="list-style-type: none"> Use inside voices. Follow designated pathways. 	<ul style="list-style-type: none"> Respect the privacy of others. Keep restrooms clean. 	<ul style="list-style-type: none"> Use the appropriate voice level. Share only with permission. 	<ul style="list-style-type: none"> Use a quiet voice. Wait your turn. 	<ul style="list-style-type: none"> Keep hands, feet, and objects to yourself. Use a polite and respectful tone of voice.